



Employment Application

United Equipment Accessories, Inc. is an equal opportunity employer and does not discriminate against applicants based on race, color, creed, religion, age, national origin, gender, sexual orientation, gender identity, disability or military status.

PERSONAL INFORMATION

DATE: _____

Name: (Last)	(First)	(Middle)
_____	_____	_____
Home Address	City	State
_____	_____	_____
Phone Number	Alternate Phone Number	
_(____)_____	_(____)_____	
Position applying for: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Email address: _____	
_____	_____	
Are you over 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you willing to travel? <input type="checkbox"/> Yes <input type="checkbox"/> No	
How did you hear about UEA or this position? _____		

EDUCATION

	Name and Location of School	Degree/Area of Study	Number of Years Attended	Graduated
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No
College				<input type="checkbox"/> Yes <input type="checkbox"/> No
Other				<input type="checkbox"/> Yes <input type="checkbox"/> No

U. S. MILITARY SERVICE

Branch of Service	Technical Specialization	Rank Attained
_____	_____	_____

LEGAL

Are you a U.S. citizen or do you have the right to legally work in the U.S.? Yes No

Can you provide the necessary documentation to work in the U.S.? Yes No

Were you ever discharged by any company? Yes No If yes, give name of company(ies) & reason: _____

Do you have a legal and valid Iowa driver's license? (Note: Not all positions require.) Yes No

Have you ever been convicted of a misdemeanor or felony other than a minor traffic violation? (Note: You are not obligated to disclose sealed or expunged records of conviction or arrest.) The existence of a criminal record will not automatically disqualify you from the job for which you are applying. Yes No If yes, explain the offense and final disposition: _____

EMPLOYMENT HISTORY

List employment starting with your most recent position.		May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
DATES	EMPLOYER NAME & ADDRESS	POSITION HELD & SUPERVISOR	LIST MAJOR DUTIES	SALARY OR WAGES	REASON FOR LEAVING
From: _____ mo. yr. _____ To: _____ mo. yr. _____	Name _____ Address _____ Phone _____ (_____)	Your job title _____ Supervisor _____		Starting _____ Final _____	
From: _____ mo. yr. _____ To: _____ mo. yr. _____	Name _____ Address _____ Phone _____ (_____)	Your job title _____ Supervisor _____		Starting _____ Final _____	
From: _____ mo. yr. _____ To: _____ mo. yr. _____	Name _____ Address _____ Phone _____ (_____)	Your job title _____ Supervisor _____		Starting _____ Final _____	
From: _____ mo. yr. _____ To: _____ mo. yr. _____	Name _____ Address _____ Phone _____ (_____)	Your job title _____ Supervisor _____		Starting _____ Final _____	

OTHER SKILLS & QUALIFICATIONS

Describe any specialized training, apprenticeship, or other job related skills you may have:

Describe any Equipment you have operated & Computer Skills you may have:

REFERENCES

Business references:				
Name	Address	Daytime phone	Business Relationship	Years known

PLEASE READ CAREFULLY

I understand an investigation may be conducted and information obtained relating to my previous employment, educational background, general reputation and criminal history, subject to applicable federal, state or local laws.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate discharge. I understand, also, that I am required to abide by all rules and regulations of United Equipment Accessories, Inc.

I understand and agree that if employed, my employment is "at will". That is, either UEA or I may end the employment relationship at any time, for any reason, or for no reason.

This application for employment shall be considered active for a period not to exceed 60 days.

Applicant's Signature

Date Signed